

CONFIDENTIAL

MEMORANDUM FOR: Office of the Deputy Director (Support)

ATTENTION: [REDACTED]

SUBJECT: Deputy Director (Support) Mail Control

1. There is attached a Staff Study concerning the handling of mail for the Office of the Deputy Director (Support) after the Director's Office moves to South Building. This study was prepared by [REDACTED] of our Records Management Division, and they will be available to assist in implementing any of the recommendations which are approved.

[REDACTED]
Chief, Management Staff

Attachment
3/30/55
MS/RMD/TLS:pj (1 April 1955)

Distribution:
Orig & 1 - Addressee
2 - MS

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